

## To Whom it may concern

First of all let us welcome you to TAFISA Games 2016. As part of process for travelling to Jakarta, Indonesia, we would like to give you several general information that you should know to make your travel arrangement more pleasantly. As for this version, **it is updated the latest 19 August 2016**, there will be further version as we will create a much more complete information. Should there be further questions, please do not hesitate to ask,

### 1. TRAVEL & PERSONAL DOCUMENTS

- 1.1. You will be contacted by the committee to provide us with your travel itinerary, in order for us to arrange for your transportation back and forth to the airport.
- 1.2. You will be also asked to complete participation form which include dietary preferences as well as medical history to better equip us in providing you the best experiences in TAFISA Games 2016

### 2. VISA ARRANGEMENTS

#### 2.1. General Visa Condition

All visitors to Indonesia are required to possess a valid passport with the expiration date being at least 6 (six) months prior to the date of entry into Indonesian territory.

The Visa Waiver Programs of the Government of the Republic of Indonesia are:

- Free Visa Entry waives holders of all types of passports from particular countries, from visa requirements to enter Indonesian territory for a short visit up to 30 days. The list of countries benefiting from the Free visa for short visits can be found at the appendix below
- Visa Exemption for holders of Diplomatic and Official/Service Passport from particular countries, from visa requirements to enter Indonesian territory for a short visit. The list of Indonesian Embassies and/or Consulates can be found at the appendix below
- Visa on Arrival for a short visit not exceeding 30 days for nationals from particular countries can be applied upon arrival at Soekarno Hatta International Airport, Jakarta (CGK). Visa on Arrival is subject to US\$ 35 fee, payable by cash upon arrival.
- Countries that are not part of a visa waiver program must apply for a visa before entering Indonesia, please do contact organizing committee for further assistance

### **3. MEDICAL SERVICES**

#### **3.1. General info**

Standard medical facilities for delegates will be provided at the venue. Any major treatment will be carried out at the local hospital, where a twenty-four hour medical service will be available and a general practitioner will be working on duty throughout the day. Delegates will be responsible for the costs incurred of any hospital treatment, and should therefore ensure that they have appropriate insurance coverage prior to travelling to Indonesia.

#### **3.2. Insurance**

TAFISA GAMES 2016 does not include personal accident insurance for its participants. Although there will be a prominent medical team standing by, it will be mostly used for first aid and emergency conditions only; further treatment will be done at the local medical center, where the cost is to be born by the participants. It is strongly obligatory to subscribe for your own personal accident and ambulance cover for the event. Your private health insurance policy may include this, but you will need to check with them before your travel to Indonesia.

### **4. ARRIVAL AND DEPARTURE**

#### **4.1. Airport**

Delegates will go through regular entry and exit lanes at Soekarno – Hatta International Airport, through Visa on Arrival (if needed), Immigration desk, taking their luggage and check through customs. Upon their exit from terminal 2D and 2E, please contact Information/Hospitality Desk at the Airport for further assistance and be transported to Ancol Venue for Accreditation and then checking in to the accommodation

#### **4.2. Accreditation**

Upon arrival in Ancol, all delegates must register at the registration desk and receive their Accreditation Card. The registration desk will be set up at the lobby / Hospitality Desk (*signage will be available to guide delegates*). Accreditation card should be worn at all times. For security reasons, please immediately notify the Secretariat if a delegate misplaces or loses its passport and or ID Badge.

### **5. TRANSPORTATION**

#### **5.1. Shuttle Services**

The Organizing Committee will provide shuttle buses at scheduled intervals to pick up delegates from the airport, as well as to and from the designated hotels and meeting venues. The schedule will be announced and made available at the Information Desk at the meeting venue and the concierge at the designated hotels.



## **6. MEDIA**

### **6.1. Media Centre**

In order to facilitate the work of accredited journalists to cover the meetings, the Organizing Committee will establish a Media Centre in the surroundings of the venue with specified operating hours during all meetings.

### **6.2. Media Relations Contact Inquiry**

Office : +62 21 573 8592, 2283 9838

E-mail : [media@tafisagames2016.com](mailto:media@tafisagames2016.com)

## **7. MEALS**

Breakfast will be provided at the hotel, lunch and dinner will be provided by the committee for facilitated delegates. There will be other options from various restaurant and foodstalls within the area from as much as 4-5 dollar each meal for participants that are not covered by the Organising Committee. Please note that all food served during the meeting and social events do not contain any pork or lard.

Indonesian Cuisine features complex and rich flavor, most often described as savoury, hot. Spicy and salty. Desserts and light cakes often features sweet, starchy textures. However in recent years Indonesian are starting to be introduced to a more mixed and diverse cuisine from both international as well as fusion with local food.

## **8. LIAISON OFFICERS**

Each Participating National Delegation as well as championship contingent and/or special delegation (exhibition etc) will be assigned at least 1 Liaison Officers depending on sizes. In the venues there will be ushers stationed to inform delegates of information regarding the venues. There will also be help desk in each accommodation/hotel stationed to help the participants. There will be no LO assigned for individual delegation not included to 3 groups above.

## **9. SOCIAL PROGRAMMES**

The organizer will arrange social programmes for the delegates to attend. The following functions and the cost (should it exist) would be borne to the respective delegates him/her self.

**[UNDER CONSTRUCTION]**

## **10. DRESS CODE**

**[UNDER CONSTRUCTION]**

## **11. GENERAL INFORMATION ON JAKARTA**

### **11.1. Internet Facilities**

Wireless internet facilities will be made available at the meeting room and media centre. Office equipment and internet facilities are ALSO located at the hotel business centre. ALL EXPENSES INCURRED AT THE HOTEL BUSINESS CENTER WILL BE BORNE TO DELEGATES RESPONSIBILITY.

## **12. CURRENCY**

### **12.1. Local Currency**

The local currency of Indonesia is Rupiah (IDR). As for August 2016, 1 USD roughly equals to IDR 12,600. Apart from banks and hotels, money can be changed wherever the sign "Licensed Money Changer" is displayed. Most shopping complexes have a licensed money changer. Visitors are discouraged to change money with unlicensed money changers. Please do not hesitate to ask for assistance from the committee

### **12.2. Credit Cards**

Major Credit cards are widely accepted at majority of shops, restaurants, and hotels. Credit Card Payment will be carried out in Rupiah

### **12.3. Banking**

Jakarta has the most diverse international Bank compared to other region in Indonesia Banking hours are Monday to Fridays, 09.00 am to 16.00 pm, Fridays 09.00 am to 12.00 pm.(OUTSIDE THE VENUE) Most banks handle travelers' cheques and change foreign currencies. However, some banks do not have foreign exchange dealing on Saturdays. Passports are required when disbursing travelers' cheques. A nominal commission may be charged.

### **13. DRINKING WATER**

It is not hygienic or healthy to drink tap water in Jakarta. Organizing Committee will provide post(s) with supplies of water, and there will be also varieties of other drinks that participants can purchase in the surrounding area.

### **14. ELECTRICITY**

The standard electricity and power plug In Indonesia is 220 volt AC with a frequency of 50 Hz. Standard two-pin power plugs and sockets are commonly used in Indonesia. It is recommended that delegates bring their own adaptor to comply with the electricity and plugs.

### **15. HOTEL PHONE SERVICES**

Most hotels offer in-room international direct dial (IDD) telephone services. Rates and access codes are depending on the service provider used by the hotel.

The country code for Indonesia is +62, while the local area code for Jakarta is 021. Omit the 0 (zero) when dialing with the country code, followed by the phone number (for example: +6221...). For international call please dial: 007 or 001 + country code +area code + phone number.

### **16. SMOKING**

Smoking is not permitted in public areas such as museums, libraries, theaters, elevators, cinemas, air-conditioned eating places or restaurants, hair salons, supermarkets, department stores, and government offices. There are many special smoking areas outside the places mentioned earlier.

### **17. WEATHER & CLIMATE**

Jakarta has a tropical monsoon climate, with just two distinct seasons: wet and dry. The wet season takes up the majority of the year, from October to May. The temperature in the October averages 22 (low) to 34 (high) Degree celcius. It is recommended for participants to bring portable umbrella and/or raincoat.

## 18. LOCAL TIME

Indonesia Divides its time into West, Central, and Eastern Time Zone, the Time Zone for Jakarta is the Western Time Zone (GMT +7)

## 19. IMPORTANT & USEFUL PHONE NUMBERS

Police	: 110
Fire Department	: 113
Ambulance	: 118
Free local information (24h)	: 108
Search and Rescue	: 111/115/151

## 20. CONTACT

The 6<sup>th</sup> Jakarta TAFISA Games Organizing Committee  
(JATGOC)

Grha Pemuda dan Olahraga 5<sup>th</sup> Fl.

Jalan Gerbang Pemuda No 3 Tanah Abang, Daerah Khusus Ibu Kota Jakarta

For More Information, Please contact :

Phone	: +62 21 5738 592
Facsimile	: +62 21 5738 592
Whatsapp 1	: +62 813 1133 3616
Whatsapp 2	: +62 857 1099 8182
E-mail	: <a href="mailto:info@tafisagames2016.com">info@tafisagames2016.com</a>

## Appendix

### VISA PROVISIONS

#### a. Free from Visit VISA

Listed below are the listed countries that **do not need to apply for the Visit Visa** to come to Indonesia. This free of visa will be valid for staying in Indonesia within 30 days.

1	Albania
2	Aljazair
3	Andorra
4	Angola
5	Antigua and Barboda
6	Argentina
7	Armenia
8	Australia
9	Austria
10	Azerbaijan
11	Bahamas
12	Bahrain
13	Bangladesh
14	Barbados
15	Belarus
16	Belgium
17	Belize
18	Benin
19	Bhutan
20	Bolivia
21	Bosnia and Herzegovina
22	Botswana
23	Brazil
24	Brunei Darussalam
25	Bulgaria
26	Burkina Faso
27	Burundi
28	Cambodia
29	Canada
30	Cape Verde

31	Chad
32	Chile
33	Comoro
34	Costa Rica
35	Cote d'Ivoire
36	Croatia
37	Cuba
38	Cyprus
39	Czech Republic
40	Denmark
41	Dominica (Commonwealth)
42	Dominican Republic
43	East Timor
44	Egypt
45	El Salvador
46	Ecuador
47	Estonia
48	Fiji
49	Finland
50	France
51	Gabon
52	Gambia
53	Georgia
54	Germany
55	Ghana
56	Greece
57	Grenada
58	Guatemala
59	Guyana
60	Haiti

61	Honduras
62	Hong Kong (SAR)
63	Hungary
64	Iceland
65	India
66	Ireland
67	Italy
68	Jamaica
69	Japan
70	Jordan
71	Kazakhstan
72	Kenya
73	Kiribati
74	Kuwait
75	Kyrgyzstan
76	Lao PDR
77	Latvia
78	Lebanon
79	Lesotho
80	Liechtenstein
81	Lithuania
82	Luxemburg
83	Macao (SAR)
84	Macedonia
85	Madagascar
86	Malawi
87	Malaysia
88	Maldives
89	Mali
90	Malta
91	Marshall Islands
92	Mauritania

93	Mauritius
94	Mexico
95	Moldova
96	Monaco
97	Mongol
98	Morocco
99	Mozambique
100	Myanmar
101	Namibia
102	Nauru
103	Nepal
104	Netherlands
105	New Zealand
106	Nicaragua
107	Norway
108	Oman
109	Palau
110	Palestine
111	Panama
112	Papua New Guinea
113	Paraguay
114	People's Republic of China
115	Peru
116	Philippines
117	Poland
118	Portugal
119	Puerto Rico

120	Qatar
121	Republic of Korea
122	Roman
123	Russian Federation
124	Rwanda
125	Saint Kitts and Navis
126	Saint Lucia
127	Saint Vincent and Grenadis
128	Samoa
129	San Marino
130	Sao Tome and Principe
131	Saudi Arabia
132	Senegal
133	Serbia
134	Seychelles
135	Singapore
136	Slovakia
137	Slovenia
138	Solomon Islands
139	South Africa
140	Spain
141	Sri Lanka
142	Suriname
143	Swaziland
144	Sweden

145	Switzerland
146	Taiwan
147	Tajikistan
148	Tanzania
149	Thailand
150	Togo
151	Tonga
152	Trinidad and Tobago
153	Tunisia
154	Turkey
155	Turkmenistan
156	Tuvalu
157	Uganda
158	Ukraine
159	United Arab Emirates
160	United Kingdom
161	United States of America
162	Uruguay
163	Uzbekistan
164	Vanuatu
165	Vatican
166	Venezuela
167	Vietnam
168	Zambia
169	Zimbabwe

## b. Visa on Arrival

Listed below are the countries that only need to apply for **Visa on Arrival** when arriving on Indonesian International Airport. Delegations from these countries only need to bring passport and will be charged US\$ 35 while applying the VOA on the airport.

1	Aljazair
2	Andora
3	Argentina
4	Armenia

5	Australia
6	Austria
7	Bahrain
8	Belarus

9	Belgium
10	Brazil
11	Bulgaria
12	Cana



13	Czech Republic
14	Croatia
15	Cyprus
16	Denmark
17	East Timor
18	Egypt
19	Estonia
20	Fiji
21	Finland
22	France
23	Germany
24	Greece
25	Hungary
26	Iceland
27	India
28	Ireland
29	Italy
30	Japan
31	Kuwait
32	Latvia
33	Libya
34	Liechtenstein
35	Lithuania
36	Luxemburg
37	Maldives
38	Malta
39	Mexico
40	Monaco
41	Netherlands
42	New Zealand
43	Norway
44	Oman
45	Panama
46	Papua New Guinea
47	People's Republic of China
48	Poland
49	Portugal

50	Qatar
51	Republic of Korea
52	Roman
53	Russian Federation
54	Saudi Arabia
55	Seychelles
56	Slovakia
57	Slovenia
58	South Africa
59	Spain
60	Suriname
61	Sweden
62	Switzerland
63	Taiwan
64	Tunisia
65	Turkey
66	United Arab Emirates
67	United Kingdom
68	United States of America

### c. Calling Visa

The listed below are the countries on the categories of **calling Visa**. Countries under this category, need to be listed first by the organizing committee. The committee will further send letters to the Ministry of Foreign Affairs and Ministry of Law and Human Rights, to permit the delegations from these countries to apply for a **visa on arrival** while arriving in Indonesia.

<b>1.</b>	Afghan	<b>6.</b>	Liberia
<b>2.</b>	Guinea	<b>7.</b>	Niger
<b>3.</b>	Israel	<b>8.</b>	Nigeria
<b>4.</b>	Democratic People's Republic of Korea	<b>9.</b>	Pakistan
<b>5.</b>	Cameroon	<b>10.</b>	Somalia

*Note:*

*Some of the countries on this list, might be under special list of the countries who need “clearing house” procedure. The detailed mechanisms and the list will be announced soon by the organizing committee.*

